1.1 Data flow map

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| Data Items | Format | Transfer Method | Location | Accountability\* | Access | Lawful Basis |
| Interview content (Student 1) | Telephone conversation and written notes | Collected via telephone and written notes. Processed via discussion over Microsoft Teams. Presented in form of quotations via CSP website and/or webinar | From home (Hannah) | Hannah | Written notes will be destroyed immediately once processed. Processed information will be accessible to Long Covid Project team only (Hannah, Placement Student, Educator 1, Educator 2). Final quotations will have public access via website/webinar | Verbal consent |
| Interview Content (Student 2) | Telephone conversation and written notes | As above | From home (Placement Student) | Placement Student | As above | Verbal consent |
| Survey Responses (Multiple students) | Microsoft Forms responses | Collected remotely via Microsoft Forms. Processed via discussion over Microsoft Teams. Shared amongst Placement Student, Hannah and CSP staff only, not shared publicly | From home (both) | Placement Student and Hannah | Microsoft Forms responses will be destroyed by the project deadline (31st August 2021). Access to survey responses by Long Covid Project team only | Implied consent |
| Interview LC network members | Recorded Zoom/Teams | Collected via recording only. Processed via repeat viewing of recording and physical note taking. Presented in the form of quotations via CSP website | From home (both) | Placement Student and Hannah | Recordings will be stored securely in the CSP cloud database, and destroyed by the project deadline of August 31st 2021. Access to the record will be by Long Covid Project team only | Written consent obtained via email prior to Zoom call scheduling |

\*Also accountable to comply with requests for right to access, right to rectify, right to erasure, right to restrict processing, right to portability, right to object, right to prevent automated processing (although this will not occur during this project), and right to raise concerns by any of the participants with regards to their personal data.